

# **APOORVA LEASING FINANCE AND INVESTMENT COMPANY LIMITED**

Corporate Office: C-1/9 First Floor, Sector – 31, Gautam Budh Nagar, Noida, 201301

CIN No. L74899DL1983PLC016713 Email : [apoorvaleasing@gmail.com](mailto:apoorvaleasing@gmail.com)

PH # 0120 - 4372849

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To

29<sup>th</sup> August, 2020

**The Department of Corporate Services,**

BSE Limited

Phiroze Jeejeebhoy Towers

Dalal Street, Mumbai- 400001

**Scrip Code- 539545**

**Sub: Intimation to shareholders to update their email ids**

**Ref.: General announcement under Regulation 30 of SEBI (LODR) regulations, 2015**

Dear Sir/Madam,

With reference to the above subject, we wish to inform to all shareholders of our company through your platform that due to current lockdown situation at various places and the continued uncertainty due to the Covid-19 global pandemic various services dispatch of including courier / postal services have got affected. During this period of uncertainty and till such time the situation normalizes, our ability to communicate with you will remain impacted. Recognizing the situation, the Ministry of Corporate Affairs and the Securities and Exchange Board of India have issued notifications to permit most of the communications to the shareholders through their registered email addresses.

We urge all Shareholders who have not registered their email addresses with the Company/Depositories to do so forthwith in order to receive all communications promptly without any disruption. Updating of correct email address in the records will help us to communicate with you effectively, especially during these challenging times

For this purpose, we request to Shareholders who have not updated their email address and Permanent Account Number . Kindly update the same by following the below mentioned link and quoting your Folio No. / DP / Client ID, Mobile No., Email Id.

<https://bigshareonline.com//InvestorRegistration.aspx>

We also urge to the Shareholders holding shares in physical form are requested to convert their holdings in demat form as transfer of shares in physical form has been prohibited by the SEBI.

This is for your information please.

Thanking You,

Yours Faithfully,

For **Apoorva Leasing Finance & Investment Company Limited**

**Pankaj Mishra**

**Company Secretary & Compliance Officer**